



# Camp Fircom Society

Of the United Church of Canada

2776 Semlin Drive,  
Vancouver, BC V5N 4R6  
604-662-7756

info@campfircom.bc.ca  
www.campfircom.bc.ca

<b>Job Title:</b>	<i>Lifeguard</i>
<b>Salary Band:</b>	<i>Term Contract</i>
<b>Reports To:</b>	<i>Waterfront Director</i>
<b>Contract Date:</b>	<i>June 1<sup>st</sup> – 3<sup>rd</sup> + July 1<sup>st</sup> – August 17<sup>th</sup></i>
<b>Compensation:</b>	<i>Commensurate with experience, certifications, etc. (Food, accommodation &amp; water taxi provided)</i>

## Job Purpose

Reporting to the Waterfront Director, lifeguards will be responsible for the development and implementation of waterfront programming, including all program content, activities, swim test, and training for waterfront emergency response procedures. This position provides the expertise, experience and skills required for the operation, supervision and safety of the waterfront.

## Duties and Responsibilities

### WATERFRONT & AQUATIC PROGRAM MANAGEMENT

- Responsible for the planning, delivery and facilitation of waterfront programming
- Responsible for providing life-guarding and instructional lessons in accordance with BCCA health & safety standards as well as Fircom's site-specific policies
- Ensure that proper safety procedures are followed during all aquatic activities
- Observe each camper's progress and provide adaptations to the camper's program as needed
- Provide general care and supervision to all campers & participants
- Assist in providing supervision during large group activities, such as meals, campfire and camp swim
- To work for the common good of the camp, providing assistance to the directors and other staff as needed.

### STAFF TRAINING

- In collaboration with the Waterfront Director and Summer Camp Coordinators, plan and deliver required staff training components to all relevant summer staff

- To participate in 100% of pre-season staff training
- Read, understand and uphold the waterfront and staff policies of Camp Fircom

#### **HUMAN RESOURCES & RISK MANAGEMENT**

- Demonstrate knowledge of risk management protocols in keeping with camping industry standards and best-practices
- Provide constant vigilance when on patrol
- Provide leadership in the event of waterfront emergencies
- Conduct a daily inspection of waterfront emergency equipment and waterfront area to ensure all is in working order and safe for participants
- Supervise camp staff as they interact with the waterfront program area, ensuring standards of safety are met and respected by all staff and participants
- Protect the assets of Camp Fircom through proper instruction and use. Specifically, the lifeguards will help to ensure all boats and equipment are maintained, treated well and kept in good working order

#### **EXTERNAL RELATIONSHIPS**

- Consult with parents when required

<b>Competencies</b>
---------------------

- **Commitment to Organization Mission, Vision and Values** – demonstrates and promotes an understanding of, and appreciation for the mission, vision and values of Camp Fircom Society and the United Church of Canada
- **Leadership** – Motivates and inspires others to take action and achieve desired outcomes.
- **Relationship Building and Collaboration**- Builds positive interactions internally and externally to achieve work related goals.
- **Health and Safety** – Acknowledges need for Health and Safety and understands how to manage and educate others in risk management and harm reduction.
- **Development** – Commits to continuous learning and development for self, participants, volunteer and staff.
- **Teamwork** – Actively participates to build maximum organizational effectiveness for Camp Fircom and United Church of Canada
- **Quality Focus** – Ensures that success criteria for self, staff and programs are set, reviewed and surpassed regularly to provide excellent service delivery.
- **Results Oriented** – Ability to achieve and exceed identified goals.
- **Decision-making** – Ability to solve problems while exhibiting judgment and a realistic understanding of issues and outcomes.

## Qualifications

### EDUCATION & SPECIALIZED KNOWLEDGE

- Must be 18 years of age
- Current NLS Certificate (Waterfront-specific an asset)
- Clear Criminal Record Check with Vulnerable Sector Search
- Boat License (willingness to obtain if hired)
- RCABC ADVANCED Tandem/Solo canoe certification or willingness to obtain if hired

### REQUIRED SKILLS & ABILITIES

- Demonstrated ability to design, develop, and support culturally competent programming.
- Strong interpersonal skills and proven leadership ability to guide and motivate staff and volunteers.
- Ability to work under pressure, set priorities and meet deadlines.

### ADDITIONAL SKILLS CONSIDERED AN ASSET

- Class 5 drivers license
- Second language
- Post-secondary education

## Working Conditions

- Contract position beginning July 3<sup>rd</sup>. Prior to this date will be the addition of part-time days for preparation (TBD). Additional contract days for reporting to be determined.
- Requires working in an outdoor environment on Gambier Island when necessary to meet program needs.
- May occasionally travel to other locations in and around Metro Vancouver and the Lower Mainland.
- May be required to work some evenings, weekends, and statutory holidays.
- May be required to work alone on a semi-remote site.
- May be required to open up or lock up when guest groups are not on site. This might involve locking up in the dark in a semi-remote area.
- May involve working with difficult clients.