



Camp Fircom Society

Of the United Church of Canada

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Board of Directors Information Package

At the Camp Fircom Society's next Annual General Meeting (April 5, 2018), we will be holding elections for the Board of Directors. The board is comprised of between 5 to 10 directors at any given time. This year, there are four positions up for election, each for a two year term of office. All members of the Society are eligible to run for election at the AGM. Anyone may become a member of the Society by becoming a member before or up to Apr 5th at the AGM.

The Camp Fircom Society runs a summer camp for children and families, youth leadership programs, and a year-round rental site. We strive to provide persons (children, adults, youth or families), through the uniqueness of the out-of-doors setting and regardless of background, an opportunity to discover new understandings of faith, ministry, community, sustainability, and the world around them in an inclusive, accessible, and open manner.

The Board of Directors provides guidance to the Society's Executive Director and staff and works very closely with BC Conference and its Camping Ministry as articulated by the Camp Futures Report.

Board Tasks include:

- Reviewing and setting policy as required.
- Guiding the development of strategic plans, annual operating plans, and budgets.
- Reviewing the performance of our Executive Director.
- Monitoring progress of the annual operating plan and financial statements of the Society.
- Monitoring some operational and administrative activities of the Society through board committees.
- Liaising with the wider Fircom community by participating in outreach, publicity events, and fundraising initiatives.
- Collaborating with the United Church of Canada's BC Conference staff and leadership.

It is expected that directors volunteer to sit on one committee, which carries an additional varied time commitment. Standing committees currently include: Finance, Fundraising, Site Development, and Program Development.

Our directors are volunteers. They are not paid for their time spent on board business. Board meetings are held once a month from Jan to May and Sept to Nov and last approximately two hours. Full attendance is expected.

Board members are diverse and have a mix of skills and backgrounds, both professional and personal. There are no formal requirements for being a director. However, the current Board is especially interested in

recruiting individuals with skill sets in the following areas at this time:

- Fundraising and event planning experience;
- Legal knowledge;
- Accounting designation or related experience; and
- Leadership experience in summer camp, youth programming, or within the United Church of Canada.

If you are interested in serving on the board and have the time to participate in board activities, we encourage you to put your name forward as a candidate. If you would like more information, please contact the Society's office at 604-662-7756 or info@fircom.ca and ask to have the current Board Chair, Josh Kellar, contact you.